

BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES

**April 4, 2022
7:00 P.M.**

MEMBERS PRESENT: Mayor Ben Thomas, Jr., President Albert W. Miller, Vice President Jan Shafer, Councilmen Joel Amsley, Wade Burkholder, H. Duane Kinzer, Jeremy Layman, and Allen Mairose. Also present were Borough Manager Emilee Little, Public Works Manager Bob Manahan, and Chief of Police John Phillippy.

President Albert W. Miller called the meeting to order at 7 p.m.
An invocation was provided by Reverend Dr. Bob Cook.
President Albert W. Miller led the Pledge of Allegiance.
President Albert W. Miller said that the meeting was being recorded.

On an Amsley/Burkholder motion, Council unanimously approved the agenda for the April 4, 2022 regular Council Meeting.

Opportunity to be Heard:

President Albert W. Miller stated the rules regarding public comments.

Larry Pitman, 35 W. Madison Street, presented his March train report and said that 43 W. Madison still has trash at that location.

Chief Phillippy said the property owners were historically responsive to the Code Enforcement Officer.

CONSENT AGENDA

On a Burkholder/Amsley motion, Council unanimously approved the Consent Agenda as present with revisions to the March 7, 2022 Borough Council Meeting minutes as submitted.

Minutes of Previous Meeting:

Borough Council Meeting of March 7, 2022.
Borough Council Workshop Meeting of March 28, 2022.

Community Events

VFW Post 6319 – Memorial Day parade request

- Approve streets closures and recognize the Memorial Day parade to take place on May 30, 2022 as outlined in the correspondence from the VFW Post 6319 dated March 17, 2022.

REGULAR AGENDA

Payment of Bills

On an Amsley/Burkholder motion, Council voted 6-1 (Layman opposed) to approve disbursements listed on the March 2022 Disbursement Report in the amount of \$973,656.44.

Reports from Elected Officials

President's Report

President Albert W. Miller said that he attended *The 2 Greencastle's* event and participated in a webinar on Greencastle, Ireland. He thanked Mayor Thomas for his invitation.

Mayor's Report

Mayor Thomas said that letters had been sent to officials regarding the Norfolk Southern train idling issue without resolution, that the Police Department spring safety campaign is underway, that he hopes to finalize the purchase of license plate readers at the May Council meeting, and he would like to see Industrial Pallet do street sweeping at their location. For the complete report, please go to [www.greencastlepa.gov/document_collections/Mayor Reports](http://www.greencastlepa.gov/document_collections/Mayor_Reports).

Chief's Report

Chief Phillippy presented his monthly report that included departmental statistics for March, an arrest at Jerome King Playground, the spring safety campaign, and an update on radar legislation. For the complete report, please go to [www.greencastlepa.gov/document_collections/Chief of Police Reports](http://www.greencastlepa.gov/document_collections/Chief_of_Police_Reports).

Amsley asked what was stalling the radar legislation and Chief Phillippy stated the bill could not get out of committee in the House. Mayor Thomas added that HB606 has caveats that are stalling the bill.

President Albert W. Miller asked about the increase in calls and Chief Phillippy said there was no particular cause.

Manager's Report

Little highlighted the following from her April report to Council:

- Otterbein Church Development Plan
- Sheetz and Buchanan Flats
- CBDG Projects on Ridge Avenue and S. Jefferson Street
- The Franklin County Long Range Transportation Plan Survey
- Updating Lighting at the Square
- Borough Newsletter
- 2022 Bulk Day, May 6 and 7

The complete report is available at [www.greencastlepa.gov/document_collections/Manager Report](http://www.greencastlepa.gov/document_collections/Manager_Report).

Committee Action

Administration

On an Amsley/Burkholder motion, Council voted unanimously to approve Resolution 2022-03, authorizing and adopting the Borough of Greencastle Street Vacation Manual and the lawful assessment of costs related to the same.

Community Outreach

On an Amsley/Layman motion, Council voted 6-1 (Kinzer abstained) to ratify Resolution 2022-02, authorizing the application for a Statewide Local Share Account Grant on behalf of the Greencastle Area Youth Foundation for the purpose of making necessary repairs to the High Line Train Station.

Kinzer said the project would look better than before and Amsley said it was a good job by Little.

Economic Development

On an Amsley/Burkholder motion, Council unanimously voted to approve the land development plans as submitted by the Otterbein United Brethren Church located at 146 Leitersburg Street as recommended by the Borough Planning Commission.

Public Facilities & Stormwater

On a Burkholder/Amsley motion, Council unanimously voted to authorize the creation and advertisement of an ordinance establishing a handicap parking stall at 153 S. Carlisle Street.

Kinzer stated he thought a fee should be assessed, Layman said the Borough is gaining goodwill in addition to the legal fees, and Burkholder said that those who request a handicap parking space are tax payers.

On an Amsley/Mairose motion, Council unanimously voted to authorize ARRO Consulting to proceed with awarding Ganoë Paving Inc., the lowest responsible bidder, for the initial contract price of \$216,570.27 for the 2017 CDBG funded S. Jefferson Street Improvements Project.

A discussion followed regarding the paving material to be used by Ganoë and that the Borough would require a test strip to ensure standards are met, that Ganoë's work in other areas of the Borough could provide a sample for review, and that the Borough can't repeat history in the many upcoming projects.

On an Amsley/Kinzer motion, Council unanimously voted to authorize ARRO Consulting to issue a Notice of Intent to Award letter to Ganoë Paving Inc. for the 2017 CDBG funded S. Jefferson Street Improvements Project.

On an Amsley/Burkholder motion, Council unanimously voted to authorize the Council President to sign a contract with Ganoë Paving, Inc. for the 2017 CDBG funded S. Jefferson Street Improvements Project pending review by ARRO Consulting and Salzmänn Hughes.

On a Kinzer/Amsley motion, Council unanimously voted to authorize ARRO Consulting to issue a Notice to Proceed letter to Ganoë Paving, Inc. for the 2017 CDBG funded S. Jefferson Street Improvements Project after contract documents are executed, provided the documents meet all necessary requirements.

Public Safety

On an Amsley/Burkholder motion, Council unanimously voted to approve the hiring of Chad Fuchs as a part-time Police Officer for the Greencastle Police Department.

On an Amsley/Mairose motion, Council unanimously voted to authorize Chief of Police John Phillippy to sign a Sub-Grant Agreement between the County of Franklin and the Greencastle Police Department as reviewed and approved by the Borough solicitor and the County solicitor's office.

Mairose asked how many batteries would come with the order and Chief Phillippy said six.

On an Amsley/Mairose motion, Council unanimously voted to authorize Chief Phillippy to expend funds as budgeted for the purchase of body cameras.

Correspondence

204 W. Baltimore Street – request for sewer relief – water leak

Little stated she has asked for supporting documentation on this request which has not yet been received. She said she would not issue delinquencies on the account if no action is taken on this matter and President Albert W. Miller agreed to not take any action until the necessary paperwork is received.

381 Bluebird Trail – second request sewer relief – COVID related

Little noted this was a second request for sewer relief at 381 Bluebird Trail. Council took no further action. Little said she would provide information on COVID relief programs to the property owner.

Upcoming Meetings

April 11, 6:00 p.m., Borough Planning Commission
April 25, 7:00 p.m., Borough Council Workshop

Final Comments

Amsley: None

Kinzer: Said he had other commitments on March 28 and could not attend the Workshop.

Vice President Shafer: Thanked the audience for attending and requested they sign-in.

President Albert W. Miller: Said there would be an Executive Session following the meeting and thanked the

audience for attending.

Mayor Thomas: Congratulated Greencastle-Antrim Color Guard and Band for their recent wins at an event in Chambersburg and recognized Audrey Clopper for her years serving the community at the Sunnyway Diner.

Burkholder: Thanked President Albert W. Miller and Vice President Shafer for the job they're doing.

Layman: None.

Mairose: Thanked Little for her efforts and thanked the audience for attending.

Adjourn

On an Amsley/Kinzer motion, the meeting adjourned at 8:01 p.m.

Respectfully submitted,
Donna Irons-Zimmerman
Borough Secretary