

# **BOROUGH OF GREENCASTLE COUNCIL MEETING MINUTES**

**March 1, 2021**

**7:00 P.M.**

**60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmen H. Duane Kinzer, Matthew Smith, Wade Burkholder, and Jeremy Layman. Also present was Assistant Borough Manager Emilee Little. Councilman Joel Amsley participated via conference call. Council Vice President Larry Faight was absent.

President Miller called the meeting to order at 7:03 p.m.

An invocation was given by Matthew Smith.

President Miller led the Council, staff, and audience in reciting the pledge of allegiance.

President Miller noted the meeting was being recorded.

On a Burkholder/Smith motion the Council voted unanimously to approve the proposed agenda for the March 1, 2021 regular Council Meeting.

## **Opportunity to be Heard**

President Miller invited Borough citizens to address Council with specific issues of concern, reminding them of the public comment policy.

Albert Miller of 171 Apple Drive requested an additional opportunity for public comment at the end of Council meetings. Miller questioned professional services related to the change in engineering firms and discussed the N. Carlisle Street project in regards to sidewalk repairs and grant funding.

Charles Eckstine of 64 Williamson Avenue discussed issues related to the proposed speed tables including tractor trailer damage, concerns with community events such as parades, and increasing traffic on other streets.

Kendra Phiel of 30 Baumgardner Drive stated that speed tables are unsightly. Phiel specified that due to the state of the economy less work is better and questioned who is paying for this construction. Phiel identified that meetings on the website are still listed with 2020 dates.

## **CONSENT AGENDA**

### **Minutes of Previous Meeting:**

Borough Council Meeting of February 1, 2021

Special Borough Council Meeting of February 25, 2021

### **Community Events:**

Authorize no parking in the Town Square from 7:00 am to 2:00 pm each third Saturday from May to September for Chamber of Commerce Seasonal Marketplace.

Sidewalk Days on Friday July 9<sup>th</sup> and Saturday July 10<sup>th</sup>. Authorize the closing of Baltimore St from Washington St to Jefferson St and S. Carlisle St from Town Square to Franklin St. In addition, no parking for the first 5 parking spaces on South Washington St and allow for parking in the Borough lot.

Authorize the deployment of purple and teal ribbons on parking meters and utility poles in the downtown of Greencastle from September 1<sup>st</sup> to 30<sup>th</sup> for Suicide Prevention Awareness month.

Approve Bulk Day for Friday May 7<sup>th</sup> 6:30 am to 3:00 pm and Saturday May 8<sup>th</sup> 6:30 am to 10:30 am.

**Resignation:**

Accept the resignation of Lorraine Hohl effective March 9, 2021.

On a Burkholder/Amsley motion the Council voted unanimously to approve the consent agenda.

**REGULAR AGENDA**

**Payment of Bills**

On a Smith/Kinzer motion the Council voted unanimously to approve the disbursements listed on the February 2021 Disbursement Report in the amount of \$123,883.67

**Reports from Elected Officials**

**President's Report**

No significant updates.

**Mayor's Report**

Mayor Thomas informed Council of the Police Department's spring traffic enforcement saturation effort and discussed traffic calming measures.

**Chief's Report**

Chief Phillippy was not in attendance for the meeting, but his report will be provided to Council.

**Manager's Report**

Assistant Borough Manager Little presented an overview of the N. Carlisle Street rehabilitation project, the Besore Library BMP, projects recently finalized, and the provided an update from the Stormwater Workgroup meeting.

**Committee Action**

**Administration & Finance:**

On a Kinzer/Smith motion, the Council voted unanimously to authorize the filing of the stipulation of value for 30 E. Walter Avenue, Tax Parcel No. 08-2B05.-015.-000000 to the Court of Common Pleas.

On a Smith/Kinzer motion, the Council voted unanimously to authorize a \$720.00 expenditure for West Penn Power to apply shielding to LED lights as identified.

On a Burkholder/Amsley motion, the Council voted unanimously to authorize a \$625.00 expenditure to contribute half of the cost of new LED bulbs for town Christmas tree.

The Council advised staff to contact the Chamber of Commerce and request this cost be split equally between the Chamber, Borough, and Township.

On a Smith/Burkholder motion, the Council voted unanimously to authorize progress payment #2 to PSI Pumping Solutions in the amount of \$94,139.10 for their work on the S. Carlisle Street Waste Water Pumping Station.

On a Kinzer/Smith motion, the Council voted unanimously to approve the annual \$5,000.00 contribution to the Lilian S. Besore Memorial Library.

**Personnel:**

On a Burkholder/Kinzer motion, the Council voted unanimously to appoint Emilee Little as Zoning Officer and Right to Know Officer for the Borough of Greencastle effective March 9, 2021.

**Public Safety:**

No new business.

**Public Facilities:**

On a Burkholder/Smith motion, the Council voted unanimously to approve the enactment of Ordinance 2021-01, as advertised, naming unnamed alleyways positioned within the Borough of Greencastle.

On an Amsley/Smith motion, the Council voted unanimously to authorize ARRO Consulting to prepare final design plans for the N. Carlisle Street rehabilitation project to include ADA ramps, bump outs, speed tables, curbing, and sidewalks.

On an Amsley/Smith motion, the Council voted unanimously to authorize ARRO Consulting to prepare specifications and the improvements advertisement bid for the N. Carlisle Street rehabilitation project for Council's review and approval.

On a Kinzer/Amsley motion, the Council voted unanimously to request that ARRO Consulting provide a not to exceed cost proposal for all engineering services related to the N. Carlisle Street rehabilitation project.

**Community Development:**

No new business.

**Correspondence**

1. Petrore letter – opposition to the creation of Vivian Lane
2. Council did not approve the reduction of the 4<sup>th</sup> quarter 2020 sewer bill for Praying Time Ministries at 45 Railroad Street by \$627.80 due to the fact that all water related to the leak went through the sewer system.

**Final Comments**

Layman: Discussed the N. Carlisle Street project and stated he doesn't want to see people that have already completed their curb/sidewalk penalized.

Burkholder: No further comment.

Smith: No further comment.

Amsley: Stated this was a productive meeting and thanked the Mayor for his directive to increase traffic enforcement in the Borough.

Kinzer: Stated that sidewalks and curbing on N. Carlisle Street that meet the current Borough standards should not have to pay to replace their sidewalk or curbing.

Mayor: Discussed Columbia Gas and the Water Authority as well as Liquid Fuels projects.

Miller: No further comment.

On a Burkholder/Smith motion, the Council unanimously voted to adjourn the meeting at 8:19 pm.

Respectfully submitted,  
Emilee Little  
Assistant Borough Manager