

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

June 2, 2025

7:00 P.M.

Call to Order..... **Vice President Scott Reagan**

Invocation **Pastor Denise Horn**

Pledge of Allegiance to the Flag **Vice President Scott Reagan**

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

Consider the approval of the proposed agenda for June 2, 2025 regular Council Meeting.

Opportunity to be Heard: Borough citizens may address Council at this time on specific issues of concern.

As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council may request the item be removed from the Consent Agenda and considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of May 5, 2025

Community Events:

Approve the annual Homecoming Parade to take place on Friday, September 19, 2025 beginning at 6:00pm to follow the submitted route as requested by the Greencastle-Antrim School District.

REGULAR AGENDA

Payment of bills

1. Affirm disbursements listed on the May 2025 Disbursement Report in the amount of \$286,202.79.

Reports from Elected Officials

Mayor's Report

Police Department Report

Manager's Report

President's Report

Committee Action

Administration & Finance

1. Approve a COSTARS quote as received from American Pipeline Solutions to clean and televise the Colonial Drive and Carlisle Street sewer force mains for a total cost of \$210,000.00.

Community & Economic Development

1. Approve a 90-day extension request for the review of a final subdivision and land development plan as prepared by William A. Brindle Associates, Inc. on behalf of Frank L. Carbaugh Post 373 American Legion for the proposed lot consolidation of parcels 08-2B36.-033.-EX0000 and 08-2B36.-033.-000000 and the construction of an expanded parking lot area. (Extension to 9/5/2025)
2. Review a final subdivision and land development plan as prepared by William A. Brindle Associates, Inc. on behalf of Frank L. Carbaugh Post 373 American Legion for the proposed lot consolidation of parcels 08-2B36.-033.-EX0000 and 08-2B36.-033.-000000 and the construction of an expanded parking lot area including submitted requests related to the following sections of Borough Code:
 - a. §166-18 – Stormwater Management Drainage Plan Exemption
 - b. §166-10.I – Stormwater Management Hardship Option
3. Ratify approval for Beaver Concrete Construction to complete the construction of a retaining wall on the Borough's Town Hall Plaza lot for a cost of \$21,950.32 and to accept the donation of related excavating work from KCMcGinnis Services LLC.

Public Facilities

1. Authorize staff to execute a Professional Services Agreement as provided by Herbert, Rowland & Grubic, Inc. (HRG) for bridge engineering services related to the identified maintenance activities on the Walter Avenue Edwin C. Bittner Bridge for a cost not to exceed \$11,500.00 pending review and approval by the Borough solicitor.

Public Safety

1. Approve an estimate as received from Dave's Truck Repair, Inc. for the demolition of the condemned principal building and accessory structure located on the property at 43 W. Madison Street, as permitted by the Court Order dated January 23, 2025 and recommended by the Building Code Official, for a total cost of \$14,000.00.
2. Authorize the execution of a Demolition Project Agreement to be established between the Borough of Greencastle and Dave's Truck Repair, Inc. related to the demolition of the condemned principal building and accessory structure located on the property at 43 W. Madison Street.
3. Authorize the execution of a Remedial Action Agreement to be established between the Borough of Greencastle and the owner of the property located at 305 Leitersburg Street allowing for the remediation of the existing property maintenance nuisance violations as defined in §132-3 of the Code of Ordinances of the Borough of Greencastle.
4. Authorize the Code Enforcement Officer to proceed with property maintenance nuisance abatement efforts in conformance with §86-5 and §132-4.D.2 of the Code of Ordinances of the Borough of Greencastle where property owners have failed to abate nuisances as required.
5. Authorize staff to draft an ordinance establishing a handicap parking space beginning at a point on the north side E. Madison Street which is 60 feet west from the intersection of E. Madison Street and N. Allison Street and continuing in a westerly direction for a distance of 20 feet.

Correspondence

Barbara Trumpower – request for the Borough to honor previous Councilmember Jan Shafer

Final Comments

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager

DRAFT