

**BOROUGH OF GREENCASTLE
COUNCIL WORKSHOP MEETING MINUTES
September 25, 2023
7:00 P.M.**

MEMBERS PRESENT: Mayor Ben Thomas, President Albert W. Miller, Councilmen Joel Amsley, H. Duane Kinzer, and Scott Reagan. Also present were Borough Manager Emilee Little. Vice President Jan Shafer and Councilmen Wade Burkholder and Jeremy Layman were absent.

President Albert W. Miller called the meeting to order at 7:00 p.m.

An invocation was provided by Councilman H. Duane Kinzer.

President Albert W. Miller led the Pledge of Allegiance.

President Albert W. Miller noted the meeting was being recorded for accuracy of the minutes.

Opportunity to be Heard

Councilman Kinzer noted that there are a lot of weeds around the Borough advising that there are habitual offenders that need to be addressed.

Amsley agreed that more attention needs to be paid to enforcement of the Borough's weed ordinance.

Miller questioned if there is an established route to ensure all areas of the Borough are routinely inspected.

Reagan noted enforcement should be both reactive and proactive.

Mayor Thomas advised that enforcement must be executed per the Borough Code and advised Council members and the public to file a standard complaint form to report specific locations of concern.

Review Minutes of Previous Meetings

No revisions to the minutes were requested by Council.

Administration

On an Amsley/Reagan motion, Council unanimously authorized the required modification of the 2024 Minimum Municipal Obligation for the Police Pension Fund.

Workgroup Updates

Lot Development

Little provided updates regarding the lot development project including current YTD expenses totaling \$5,225, coordination with FSA as the design consultant, staff's upcoming submittal of a Local Share Account grant application and expected holiday decorations to be coordinated with the Chamber and the Beautification Committee.

Public Safety

Council discussed the draft fireworks ordinance requesting the incorporation of more specific definitions and permitted times be modified to 6:00 P.M. to 11:00 P.M.

Little reviewed the workgroup's recommendation for additional lighting at Baltimore Street and Spring Grove Avenue and advised that John Alleman expressed interest in the Emergency Management Coordinator position.

Beautification Committee

Little provided updates regarding the Beautification Committee including current YTD expenses totaling \$1,589.17, reviewed the committee request to purchase a bike rack for Center Square and outlined the committee's 2024 budget requests.

Adjournment

The meeting adjourned at 7:46 p.m.

Respectfully submitted,
Emilee Little, Borough Secretary