

**Borough of Greencastle
June 2023 Council Meeting
Manager's Report**

Administration

Task	Report	Timeline
Shentel Construction	<ul style="list-style-type: none"> • Borough Council signed a franchise agreement with Shentel as a new competitor to Comcast in the Greencastle Borough • Shentel/GloFiber plans to begin construction of their infrastructure in mid-June with the first section of work beginning on Parkwood, Chadwick, Homestead and Baumgardner • Door hangers to be placed, construction timelines to be provided and be shared on the Borough website and Facebook page 	<p>Feb 2022 – non-exclusive franchise agreement established with Shentel</p> <p>Jun to EOY – construction of infrastructure throughout the Borough</p>

Budget & Finance

Task	Report	Timeline
Additional Pole Lighting in Center Square	<ul style="list-style-type: none"> • Council approved additional arms & fixtures to be added to the Center Square light pole in East and West directions • Existing lighting on the pole in Center Square directs light North and South only • Total cost is \$3,800 including all materials & labor • Lights have been ordered and G.W. Electric will install new fixtures when materials arrive 	<p>March – Council approved expense & staff ordered light</p> <p>Jun – anticipated installation</p>

Community Outreach

Task	Report	Timeline
Updated Center Square Lighting	<ul style="list-style-type: none"> • All 16 lights have been fully funded by local sponsors • Lights have been installed and functional • Donor plaques to be attached in June 	<p>Nov 2022 to Mar 2023 – donations received</p> <p>May – installation</p>
Beautification Committee	<ul style="list-style-type: none"> • Current committee projects: <ul style="list-style-type: none"> - Planting & watering new flower beds in Center Square - Planters selected for the N. Carlisle St bump outs - Reviewing trash can options and cigarette receptacles 	<p>June 13th at 3pm – next public committee meeting</p>

E. Baltimore St property	<ul style="list-style-type: none"> • Agreement of sale signed by all parties for the Borough's purchase of parcel 08-2B29.-041.-000000 located on E. Baltimore Street across from the Greencastle Post Office • Anticipated development includes an open-concept community involvement and multipurpose area • Workgroup organized to oversee and facilitate development 	<p>May – Council authorized purchase of property</p> <p>Jun/Jul – settlement on property and committee meetings to begin</p>
GAHS Gives Back Day	<ul style="list-style-type: none"> • Coordinated with Jennifer Everetts the Career Coordinator for the Greencastle-Antrim High School • Students will be volunteering their time to prune Borough shade trees, weed tree wells, and sweep sidewalks 	<p>Jun 7 – Greencastle-Antrim High School Gives Back Day</p>

Economic Development

Name of Development	Zoning District	Proposed Use/Improvement	Status
Greencastle-Antrim School District A.C.E. Building	INS	<ul style="list-style-type: none"> • Construction of a 2 story, 6,684 square foot educational building on GASD campus 	<ul style="list-style-type: none"> • Plans submitted February 27, 2023 • Planning Commission has recommended plan approval pending satisfaction of minor outstanding engineering comment related to water service
Buchanan Flats	R-2	<ul style="list-style-type: none"> • 10 multi-family structures <ul style="list-style-type: none"> - 2 buildings with 48 units in Borough - Total 288 units • Agreements to establish: <ul style="list-style-type: none"> - Traffic Signal Monitoring - Cemetery Access Easement - Stormwater Operations and Maintenance (O&M) - Developer's Agreement <ul style="list-style-type: none"> ▪ Outlines all offsite improvements including agreed upon cost of \$179,000 for traffic calming measures in the current Moss Spring community 	<ul style="list-style-type: none"> • Final plans submitted May 1st, Planning Commission tabled in May pending further engineering review and comment • Council approved preliminary land development plans with the following required conditions: <ul style="list-style-type: none"> - Satisfy all outstanding comments - GAFSCWA approval - All agreements established - Antrim Township and PennDOT approval - Deed of conveyance for Grant Street Extended - Establish agreeable timeline for Moss Spring Avenue connection

Dollar General on N. Antrim Way	HC	<ul style="list-style-type: none"> • Final plan approved by Council for the subdivision of parcel 08-2A00.-007.-000000 • Final land development plans to be submitted for the construction of a Dollar General store 	<ul style="list-style-type: none"> • Preliminary land development plans approved by Council in May • Developer working with PennDOT to submit highway occupancy permit • Final plans to be submitted for the Planning Commission review
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Public Facilities

Task	Report	Timeline
Stormwater and MS4	<ul style="list-style-type: none"> • Borough and ARRO met with representatives from Shippensburg University to discuss in the field stormwater testing to determine concentrations at outfalls and establish baseline data • Flood Area Identification Project will identify drainage areas and flow paths & quantify flow volumes of outfalls to determine future projects throughout the Borough • The Stormwater Workgroup is planning a local resource for residential stormwater project demonstrations 	<p>Apr – Council approved flood area mapping project</p> <p>Aug 24th at 4pm – next public MS4 workgroup meeting</p>
N. Carlisle Street Rehabilitation Project	<ul style="list-style-type: none"> • A \$95,000 monetary credit approved by DOLI and the Borough ensures DOLI will not return to the Borough and allows the Borough to proceed with project finalization • Quotes from contractors for sidewalk repair work have been accepted and will be evaluated • Negotiations will continue with legal and engineering support to settle remaining outstanding items 	<p>Mar 27th – credit approved</p> <p>Apr 24th – contractor quotes approved</p> <p>Jun/Jul – sidewalk repair quote approval</p>
Other Upcoming Projects	<ul style="list-style-type: none"> • N. Washington Street Streetscape Improvements Project <ul style="list-style-type: none"> - Scope: install sidewalks, curbs, ADA ramps, base repair and trees - Funding: <ul style="list-style-type: none"> ▪ DCED Multimodal Transportation Grant awarded = \$259,079.00 ▪ 2021 CDBG for ADA ramps = \$110,000.00 ▪ Liquid fuels funds – required matching funds ▪ Columbia Gas – completing top coat paving - Timeline: bid in November 2023 and finalize by the end of 2024 • 2022 CDBG – Walter Ave & Rt 11 Intersection <ul style="list-style-type: none"> - Scope: install pedestrian crosswalk signals, ADA ramps, reconfigure crosswalks - Funding requested = \$224,153.00 - Timeline: funding required to be expensed by end of 2027 	

Public Safety

Task	Report	Timeline
Sight Distance Evaluation and Parking Restrictions	<ul style="list-style-type: none"> Letter received from the Evangelical Lutheran Church requesting parking be eliminated along the church property line due to concerns with safety and visibility Council voted to approve staff to draft an ordinance to eliminate parking on the north side of E. Madison St from the N. Washington Street intersection to 150 feet west 	<p>Apr 18th – workgroup met to discuss</p> <p>May – Council approved ordinance to eliminate parking</p> <p>Jul – enact ordinance</p>
Loading Zone Designation Removal	<ul style="list-style-type: none"> Council and residents have expressed concerns with parking regulations associated with a loading zone along E. Baltimore Street Council voted to approve staff to draft an ordinance eliminating this loading zone parking classification and re-establishing a metered parking space 	<p>May – Council approved ordinance change to remove loading zone</p> <p>Jul – enact ordinance</p>
Parkwood Drive Additional Street Light	<ul style="list-style-type: none"> Council approved an additional street light to be installed on Parkwood Drive based on resident’s safety concerns Public Works completed the installation of all necessary conduit and West Penn Power has installed the light 	<p>Mar 6 – Council approved</p> <p>May – installation completed</p>
Police Contract Negotiations	<ul style="list-style-type: none"> Initial meeting with the union representatives occurred Negotiations will continue until a new contract is agreed to between the Borough and the union 	<p>May – negotiations began</p> <p>EOY – new contract</p>

Public Works Department Operational Updates

- PA One calls
- Installed Hometown Hero banners
- Completed bulk drop off day
- Seasonal mowing, weed eating, shade tree watering throughout the Borough
- Coordinated Borough-wide weed spraying
- Oversight of construction activities at the Sheetz development project
- Coordination with G.W. Electric for new Center Square light installation

Sewer Department

Task	Report	Timeline
Updated Sewer Ordinance Chapter 155	<ul style="list-style-type: none"> Drafted by William Hill and Borough staff More comprehensive; provides greater protection for the Borough and clearer specification of sewer regulations Salzmann Hughes is currently reviewing the document 	<p>2023 – Council review, advertise & adopt ordinance</p>

Sewer Department Operational Updates

- Generator repairs at the North Washington Street Pumping Station
- Repair completed on the tool room chain hoist
- New pulley for the grit unit has been ordered for replacement
- Repair completed on the pump disconnect switch at the Wayburn Street Station
- Holding Tank Aeration Project:
 - Scaffolding set up in the holding tank
 - Installed the main air header diffusers
 - Bricker Welding fabricated support brackets to be installed in the bottom of the tank when drop pipes are installed
 - Stainless steel drop pipes ordered since they will be submerged in the water
 - Once drop pipes and valves received, installation can be completed and finalized by winter
- Cory Kerr has been working part-time weekend hours to assist full-time operators
- Capital Electric to finalize the VFD upgrades for the Gasho blowers
- Operators completed trainings in Gettysburg for credits to maintain licenses