

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

January 3, 2023

7:00 P.M.

Call to Order..... President Albert Miller

Invocation

Pledge of Allegiance to the Flag President Albert Miller

Please note this meeting is being recorded for accuracy in drafting the meeting minutes.

Consider the approval of the proposed agenda for January 3, 2023 regular Council Meeting.

Opportunity to be Heard: Borough citizens may address Council at this time on specific issues of concern.

As we open our Public Comment period there are some guidelines that you need to be aware of:

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of December 5, 2022

Borough Council Meeting of December 15, 2022

Borough Council Workshop Meeting of December 27, 2022

Employee Award:

Award full-time employees one additional personal day and part-time employees half a personal day as appreciation for a Zero Lost Time Days Award received for no time lost due to workplace injury claims in 2021.

REGULAR AGENDA

Payment of bills

1. Approve disbursements listed on the December 2022 Disbursement Report in the amount of \$147,457.15.

Reports from Elected Officials

President's Report

Mayor's Report

Chief's Report

Manager's Report

Committee Action

Administration

Budget & Finance

1. Authorize the advertisement of Ordinance 2023-01 amending Chapter 43 of the Code of the Borough of Greencastle to amend the established salaries and compensation of the Mayor of the Borough and all Borough Councilmembers upon beginning a new term of office.
2. Ratify the payment to the John Allison Public House in the amount of \$356.78 for the annual employee Christmas lunch.

Community Outreach

Economic Development

1. Consider a waiver request from the provisions of §180-32.T.4, which establishes a required 20' curb radii specification at intersections, regarding the connection of Grant Street Extended to the proposed private Westwood Lane roadway related to the preliminary land development plan as submitted by Frederick, Seibert & Associates, Inc. on behalf of Inch & Co for the construction of a residential development entitled Buchanan Flats.
 - a. Recommended Conditions of Approval from ARRO Engineering and Planning Commission:
 - i. No Right Turn signage added at the intersection of Grant St Extended and Westwood Ln
2. Consider a waiver request from the provisions of §180-32.T.3, which defines the maximum grade within any intersection shall not exceed 5% in any direction, regarding the intersection of Grant Street Extended to the proposed private Westwood Lane roadway related to the preliminary land development plan as submitted by Frederick, Seibert & Associates, Inc. on behalf of Inch & Co for the construction of a residential development entitled Buchanan Flats.
3. Consider a waiver request from the provisions of §180-32.T.2, which requires a minimum separation distance of 800' between two intersecting streets on the same side of the intersected roadway, regarding the intersection of Moss Spring Avenue to E. Baltimore Street related to the preliminary land development plan as submitted by Frederick, Seibert & Associates, Inc. on behalf of Inch & Co for the construction of a residential development entitled Buchanan Flats.
 - a. Recommended Conditions of Approval from ARRO Engineering and Planning Commission:
 - i. Written justification from the developer providing how the waiver is specifically warranted under the Pennsylvania Municipalities Planning Code.
 - ii. Execution of an approved Traffic Signal Agreement with a duration of no less than ten (10) years from full completion of the Buchanan Flats development.
 - iii. Reasonable traffic calming measures to be agreed upon by the Borough and the developer

Personnel

1. Review the following board/commission reappointments. Pending Council action, terms shall become effective immediately and shall expire as indicated below:

<u>Name</u>	<u>Board/Commission</u>	<u>Term</u>	<u>Term Expires</u>
Zach Burt	Water & Sewer Authorities	5 years	December 31, 2027
James Thomas	Planning Commission	4 years	December 31, 2026
Lori Facchina	Zoning Hearing Board	3 years	December 31, 2025

2. Review the updated employee handbook for adoption effective January 3, 2023.
3. Consider adoption of Resolution 2023-01 eliminating member contributions to the police pension plan for 2023.

Public Facilities & Stormwater

1. Approve change order #1 adjusting estimated quantities to actual measured final quantities for a cost of \$4,048.95 for the 2016 CDBG funded S. Ridge Avenue ADA Ramps Project.
2. Approve payment application #1 as submitted by Ganoë Paving and approved by ARRO Consulting in the amount of \$46,156.25 for the 2016 CDBG funded S. Ridge Avenue ADA Ramps Project.

Public Safety

Correspondence

Thank you card from the Greencastle-Antrim Chamber of Commerce for sponsoring the Heritage Christmas Tree.

Final Comments

Adjourn

Respectfully submitted,
Emilee Little
Borough Manager