

**BOROUGH OF GREENCASTLE**  
**COUNCIL WORKSHOP MEETING MINUTES**  
**September 26, 2022**  
**7:00 P.M.**

MEMBERS PRESENT: Mayor Ben Thomas, Jr., President Albert W. Miller, Councilmen Joel Amsley, Wade Burkholder, Jeremy Layman, and Scott Reagan. Also present was Borough Manager Emilee Little. Vice President Jan Shafer and Councilman H. Duane Kinzer were absent.

President Albert W. Miller called the meeting to order at 7:00 p.m.  
An invocation was provided by Steve Miller.  
President Albert W. Miller led the Pledge of Allegiance.  
President Albert W. Miller said the meeting was being recorded for accuracy.

President Albert W. Miller noted that an Executive Session was held prior to the meeting to discuss legal and contract issues.

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.  
No public comments.

**Review Minutes of Previous Meetings**

Little noted that the Halloween Parade had been cancelled by the Exchange Club due to the change in day.

**Ordinance Review** (*Updates are underlined.*)

**2022-03 – Chapter 86 – Brush, Grass, and Weeds**

Little reviewed the requested revisions including accessibility of public right of ways which would allow the Code Enforcement Officer to enforce issues on sidewalks and alleys.

After discussion by Council, 86-1 C will be modified to add public sidewalk, bushes, shrubs, trees, vegetation, and street, alley, or roadway.

Tim Fetterhoff, 180 Baumgardner Drive, asked if there existed rules on not cutting grass and Little said there were under Chapter 132 Property Maintenance.

**2022-04 – Chapter 132 – Property Maintenance**

Little noted revisions to Chapter 132 to address yard waste issues not currently in the Code.

Discussions followed on the issue of compost piles and dead trees. After discussion by Council, A. Section 132-3, YARD WASTE, will be modified to add and compost with definitions of the same.

**2022-05 – Chapter 190-9 – Speed Limits**

Little outlined the proposed update which would ordain speed limits on streets and alleyway not yet assigned a speed limit.

After discussion by Council, SECTION II, B, will be modified by to add additional language for Leitersburg and S. Ridge streets speed limits established during school times.

**2022-06 – Chapter 190-27 – No Parking Regulations**

Little noted the addition of parking prohibited at S. Washington Street and Crowell Lane where the curb is marked for no parking but it is not ordained.

Questions were raised regarding other potential alleys that intersection with another street and courtesy paintings.

After discussion by Council, SECTION 1, will be modified to the current distance that is painted for no parking north and south of the identified intersection and signage will be installed.

### **2022-07 – Chapter 205-22 – Private Outdoor Pools**

Little presented an update to Ordinance 2022-07 regarding swimming pools noting the additional description of a private outdoor swimming pool to include hot tubs and spas.

After discussion by Council, SECTION I, B will be modified to add fencing requirements for pools equal to or greater than 2 feet.

### **2022-08 – Chapter 185 – Act 57 Tax Waiver**

Little said the Ordinance as provided is required per Act 57 which amends Section 7 of the Local Tax Collection Law to require a local taxing district’s tax collector to waive “additional charges” if specific criteria are met.

### **Administration**

Little said that per Council’s request, she reviewed language from other municipalities regarding rules and procedures for public meetings and incorporated the requested tenets into the updated Resolution 2022-07 creating rules and procedures for public meetings and establishing a code of ethical behavior for officials.

A discussion followed on the proposed language. Little stated she would get final edits to the Solicitor for approval at the October Council meeting.

### **Public Facilities**

On a Layman/Reagan motion, Council unanimously voted to authorize the termination of the contract with Canadochly Construction, Inc. as related to the 2016 CDBG S. Ridge Avenue ADA Ramps Project.

On a Layman/Burkholder, motion, Council unanimously voted to approve the re-advertisement of the invitation to bid the 2016 CDBG S. Ridge Avenue ADA Ramps Project.

### **Upcoming Meetings**

Monday, October 3, 7:00 p.m.: Borough Council Regular Meeting.

Monday, October 24, 7:00 p.m.: Borough Council Workshop Meeting.

Respectfully submitted,  
Donna Irons-Zimmerman  
Borough Secretary